**Training in Responsible Conduct of Research – Postdoc/Junior Faculty Template**

The University of Illinois at Chicago Office of the Vice Chancellor for Research offers a monthly workshop that has been organized for postdoctoral trainees/fellows/scholars and mentored faculty, although the workshops are open to any interested. These workshops are organized by the Research Integrity Officer and Office of the Vice Chancellor for Research staff to assure that the topics are appropriate and meet those required by federal guidelines (NOT-OD-10-019).

**Format:** The workshop meets monthly over the lunch hour as a brown-bag lunch meeting where postdoctoral trainees and mentored faculty participate in discussions and case-study analysis (real and hypothetical) of relevant areas responsible conduct of research. Prior to attending the workshops, the CITI (<https://www.citiprogram.org/index.cfm?pageID=265>) RCR online training course will be required. Attendance will be taken at all meetings and each participant will need to attend at least 9 of the topics.

**Subject Matter**: Each session will focus on one of the following areas: (a) personal conflict of interest, (b) professional conflict of interest, (c) financial conflict of interest, (d) human subjects research, (e) live animal research, (f) laboratory safety, (g) mentoring, (h) collaborative research, (i) collaboration with industry, (j) peer review, (k) data management, (l) data sharing, (m) data ownership, (n) research misconduct policy, (o) handling research misconduct, (p) responsible authorship, or (q) other ethical issues. The Research Integrity Officer and Office of the Vice Chancellor for Research staff will select topics to assure that topics rotate and each topic is covered regularly.

**Faculty Participation**: The workshops will be open for all faculty and trainees to attend. The Research Integrity Officer and Office of the Vice Chancellor for Research staff will invite faculty to lead the discussion or case-studies each week. Following the completion of one year in the workshops, mentored faculty members will be required to lead at least one workshop (as outlined in NOT-OD-10-019). Some examples of past faculty speakers include *Jonathan Art, Ph.D., Department of Anatomy & Cell Biology, Associate Dean of the Graduate College for STEM disciplines; Jeff Fortman, DVM, Director of the Biologic Resource Laboratory; Richard A. Gemeinhart, Professor in Pharmaceutical Sciences; Luisa DiPietro, Professor in Periodontics; and, Suseleen Pookote, Director, Office of Technology Management.*

**Duration**: The workshop will be ongoing and available for participation throughout the project period. Each workshop will be 1-hour minimum in duration. Attendance and participation will be document at each bi-monthly workshop. A certificate of completion will be awarded following participation in 9 workshops, and for mentored faculty, leadership of at least one workshop.

**Frequency**: Participation in the workshop will be required once during this project period; however, participation is open to all faculty and postdoctoral trainees beyond the required participation. Since the workshops are offered monthly and topics vary, participation can be ongoing and continuous. Participants that meet the minimum requirements for a four-year period are required to again meet the minimum requirement if the award/training period extends beyond four years.

{*Add any additional information about mentor-mentee interactions or discussions, for example:* My mentor also initiates discussions of ethical conduct in research in regular lab meetings, and occasional one-on-one discussions. We discuss proper ways to handle and interpret the data and how to proceed with the study. The meetings involve the entire lab and are conducted with presentations and subsequent discussions. In addition, when submitting manuscripts, our lab utilizes the International Committee of Medical Journal Editors recommendations for authorship and these requirements are discussed with each author and potential author before submission of the manuscripts.}

*{Other training can also be listed, for example, on-line CITI training or other courses that contain RCR components such as training in vertebrate animal use or in human subjects.}*

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